



Meeting Minutes City of Crossgate

Thomas Jefferson Unitarian Church Annex
Monday, June 13th 2016 7:00 p.m.

1. Opening Ceremonies: Pledge of Allegiance
2. Roll call conducted by Mayor Hilbrecht at 7:02 p.m.

Commissioners Present:

- ✓ Mayor Kirk Hilbrecht
- ✓ Commissioner Kara Estes
- ✓ Commissioner Jamie Gerrish
- ___ Commissioner Larry Kirschenbaum
- ✓ Commissioner Meredith Wajda

Quorum present: ✓ Yes / ___ No

Mayor Hilbrecht called the City Commission Meeting to order at: 7:00 p.m.

Others Present:

- ✓ Treasurer Joanie Allgeier
- ___ Recorder Christy Smallwood
- ✓ Residents/Guests

3. Approval of the Crossgate Commission Meeting of May 9th 2016.

Comments: None

Motion introduced by Commissioner Gerrish
Second by Commissioner Estes

Discussion: None

All in favor: ✓ Yes / ___ No
Minutes approved: ✓ Yes / ___ No

4. Old Business

A. Commissioner and Committee Reports

i. Treasurer's Report –*Ms. Joanie Allgeier*

SUBMISSION TREASURER'S REPORT

Comments:

- Under building maintenance, the \$2,000 was from the Allen Electrical project, the rest of the budget is normal.

Motion to accept treasurer report introduced by
Second by

Commissioner Wajda
Commissioner Gerrish

Discussion: None

All in favor: ✓ Yes / ___ No
Motion approved: ✓ Yes / ___ No

2nd Reading of the 2016 – 2017 Crossgate Budget Ordinance

Comments:

- It's ok to send out ordinance information in the meeting agenda to residents ahead of time. For the parking ordinances before we discuss it as part of the agenda, we will inform the residents that discussion at the meeting is coming up.

Discussion:

- Estes: The \$15,500 property tax pushed to December, \$30,000 in November, and the other numbers to next January/February.
- Estes: Should have a total income each month.
- Estes: Surplus deficit should be \$0, adding the \$4,627 to reserve.
- Budget responsibilities breakdown:
 - Above the line is revenue which the Treasurer is responsible for tracking,
 - Commissioner Estes can provide budget oversight,
 - Relations and activities is Commissioner Wajda,
 - Contract police is Commissioner Gerrish,
 - Contract web is Commissioner Wajda,
 - Contract snow is Commissioner Gerrish,
 - Contract garbage and grounds is Commissioner Gerrish,
 - Contract accounting is Treasurer,
 - Contract consulting can be any Commissioner but oftentimes results in Commissioner Kirchenbaum or Commissioner Gerrish,
 - Contract "other" depends on the situation,
 - Contract dues and subscriptions is Mayor and Treasurer,
 - Equipment rentals, Insurance, and office expenses is Mayor and Treasurer,

- Payroll and Payroll taxes is Treasurer,
- Rent, utilities, and building maintenance is Treasurer,
- Road maintenance and capital improvement, the group.
- Discussion on the workings of the Quick Books accounts to make sure it's set correctly for any future audits.
- Estes: for each line item can we can a timing and estimate entry?

2nd Reading of the 2016 – 2017 Crossgate Tax Ordinance

Discussion: None

Readings of both ordinances were conducted in accordance with KRS and City bi-laws.

ii. Commissioner's report – ***Commissioner Kirschenbaum***

Comments:

- Commissioner Kirschenbaum was not present.

iii. Commissioner's report — ***Commissioner Wajda***

Comments:

- Not as much traffic for the Yard Sale as hoped. Maybe do it earlier on the calendar next time.
- Web site: got to see a mock set-up of the new website. It looks fresh and relevant. Sprucing up current neighborhood photos. Capabilities will include a social calendar, email blasts, and event notification incorporation. Will be getting trained soon.
- Fourth of July festival will be Saturday, July 2 including a parade at 5:00p and festival goes to 8:00p.m.

vi. Commissioner's report – ***Commissioner Estes***

Comments:

- Reached out to the attorney regarding the parking ordinances. Do we want to put in no parking signs at entry and exits? We'll have an interlocal cooperation agreement with Graymoore. Crossgate will nominate two representatives to sit on that board if there are appeals that come through. Proposed fines and penalties: first offense is a warning, second offense \$50 fine, third offense \$100 fine, fourth offense is towing.
- Mayor: would like to have an ordinance in place to address using housing as an Air B & B rental and rentals, that the Commission needs to be notified when someone is renting. Discussion ensued regarding business activities, zoning and safety.

vi. Commissioner's report – ***Commissioner Gerrish***

Comments:

- Mayor has four RFPs for the paving project: Louisville Paving, Flynn Brothers, Hall, and LIBS Paving (Indiana). The quotes include the difference between and overlay and milling. The milling will a nice joint between new to old and be a straight line between road and driveways. Want to have work done end of July into August. A

few more questions need to be asked of vendors so we should have a Special Meeting next Monday, June 20, to do an official vote on a vendor.

B. Mayor's Report – **Mayor Hilbrecht**

Comments:

- Many went to Thornton's to see what the new Thornton's will look like. Goodwill will be gone, as well as the Dairy Queen, and Thornton's will take over the entire space.
- Charter Communications is moving to town, replacing Time Warner and becoming Spectrum.

5. New Business

Comments: None

6. Open Forum.

NOTE: Neighbors/Guests wishing to speak at the meeting must sign in at the beginning of the meeting. Neighbors/Guests will be limited to approximately 5 minutes of meeting time.

Comments: None

7. Announcements

Comments: None

8. Adjournment

Comments: None

Motion introduced by Commissioner Gerrish

Second by Commissioner Estes

Discussion: _____

All in favor: ✓ Yes / ___ No

Meeting adjourned at: 8:13 p.m.

9. Next meeting – July 11th, 2016