



## CITY OF CROSSGATE

PO Box 6423 Louisville, KY 40206

### **Crossgate Meeting Minutes – January 13, 2025**

#### **Quick recap**

The city council meeting covered various agenda items, including financial reports, audit costs, waste management issues, and the need for updated ordinances. Also discussed Mayor pro tem, outreach efforts, the distribution of open record meeting, and the importance of financial security, safety, and quality of life for the city. Lastly, two ordinances for 2025, one for a code of ethics and another for administrative functions, and mentioned the need for more comprehensive ordinances.

#### **Next steps**

- Treasurer to follow up with Jim Frazier regarding audit costs and potential services.
- Treasurer to follow up with remaining 3 neighbors to collect outstanding property taxes.
- Treasurer to contact Google Workspace billing department to update billing information and remove Kirk's email access and Announcements.
- Commissioner Garish to contact Waste Management for account credit, Treasurer to short pay associated with the missed pickup.
- Chas to proceed with the installation of new yield sign and "Cross traffic does not stop" sign at Grantham Place and Grantham Court with approved budget of up to \$1,000.
- Mayor to certify the distribution of open record meeting and management of government records document on behalf of the commission.
- Commissioners to review and respond electronically to the document detailing the city's form of government.
- Mayor and Commissioner Garish to attend KLC City Official Academy in Lexington.
- Commission to utilize the Reach Alert program more frequently and change the newsletter frequency to monthly.
- Mayor to draft new ordinances to address parking and commercial vehicle regulations separately.
- Brian Thatcher to review copies of all documents discussed in the meeting.

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#### **Summary**

## **City Council Meeting Agenda Review**

The city council meeting covers several agenda items. Mayor Elmes chairs the meeting and swears in Brian Thatcher as a new commissioner. The council approves the previous meeting's minutes. The treasurer begins presenting financial reports for December, including activity in the rate fund.

## **Financial Status and Budget Adjustments**

Treasurer discussed the financial status of the general and road funds. He noted a deposit of \$4,200 and expenses totaling \$350 for the road fund. In the general fund, he mentioned a total interest of \$40 and 46 cents, property tax deposits of \$3,603 and 22 cents, and expenses totaling \$15,154 and 74 cents. He also mentioned annual dues to PVA, extra space storage, and equipment rental costs. Treasurer also mentioned a significant bill for web service, which he will address in the future. The team discussed the need to adjust the property tax budget for the next year, as they are currently at 84% of the planned \$90,000.

## **Commission Financials and Audit Costs**

Treasurer discussed the financial situation of the city, highlighting that they owe for the 19, 21, and 23 audits, with costs ranging from \$2,500 to \$8,000. Mayor expressed concern about spending \$15,000 for three years of audits to gain \$5,000 per year. Mayor also mentioned a potential contact at Gold's office for determining if past funds will be released. Treasurer further discussed the need for an updated set of meeting minutes to gain access to the stockyards' signature account. Lastly, he mentioned the need to pay for the Google account emails and to delete Kirk's email and the announcements email.

## **Waste Management Challenges and Solutions**

Commissioner Gerrish discussed the challenges faced with waste management and snow removal during the recent closure of the landfill. He mentioned that waste management had difficulties reaching them and had to reschedule their services, leading to a backlog of waste. Gerrish also mentioned that he had contacted the mayor to discuss administrative functions and had made progress with LG&E regarding power installation at the Warrington entrance. He also addressed the issue of residents using yard waste bins for trash, suggesting that they label their containers as trash and segregate them. Lastly, he mentioned that he would ask waste management for a refund for the missed pickup.

## **Snowstorm Outreach and Stop Sign Approval**

Commissioner Baker discussed his outreach to older neighbors during the snowstorm. Commissioner Krish discussed his efforts to update the deed restrictions. He also mentioned finding a limited land use agreement for the property behind the church and the commercial building. The Mayor proposed a motion to approve an estimate of \$1,000 for installing Yield and Cross Traffic does not stop signs which was seconded and

approved. The Mayor also mentioned a new business update related to the distribution of open record meeting and management of government records.

### **City Ordinances and Administrative Functions**

Mayor Elmes discussed the city's ordinances and the need for more comprehensive ones. He presented two ordinances for 2025, one for a code of ethics and another for administrative functions. The code of ethics would create an Ethics Board and set standards for conduct and conflict of interest. The administrative functions ordinance would assign commissioners to each department and establish responsibilities for department development and budget adjustments. Elmes also mentioned an upcoming expense reimbursement policy and the need to change the frequency of the newsletter to monthly. He also discussed a meeting with Chief Schroeder about crime and safety in the area. Lastly, he mentioned the importance of financial security, safety, and quality of life for the city.